

DEPARTMENT OF PENSIONS

DELIGATION OF POWER FOR THE FINANCIAL CONTROL UNDER F.R. 135 FOR THE YEAR - 2024

Head: 253 Department of Pensions

Programme: 01 – Operational Activities

Project: 1 – General Administration & Establishment Services
2 – Implementation of Pension Scheme

Object Code	Description Of Code	Authorization under F.R.136	Approved under F.R.137	Certification Under F.R.138	Payment under F.R.139
PERSONAL EMOLUMENTS					
1001	Salaries and wages/ Acting Pay	Appointing Authority	Director General / Additional Director General / Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
1002	Holiday Pay/Weekend Pay Executive Officers	2 days Director General / Additional Director General	Director (Admin) / Chief Accountant / Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
		More than 2 days Secretary	Director (admin) /, Chief Accountant / Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
1002	Holiday Pay/Weekend Pay Management Service Officers & other parallel Service PO/DO/DA/ Drivers and KKS	20 Hrs per Month Director General / Additional Director General / Director (Admin) / Chief Accountant	Director (Admin)/ Chief Accountant/ Chief Internal Auditor/ Assistant Director (admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
		More than 20 hrs per Month Director General / Additional Director General with the recommendation of overtime committee	Director (Admin)/ Chief Accountant/ Chief Internal Auditor/ Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant – Payment 1

1003	Other Allowances	Appointing Authority	Director General / Additional Director General / Director (Admin) / Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
TRAVELLING EXPENCES					
1101	Traveling – Domestic	Director General / Additional Director General	Director (Admin) / Chief Accountant / Assistant Director(HR) / Relevant Staff Officers / D.S / A.D.S	Accountant - Payment 1 Acting: Accountant - Gratuity Accountant (D.S)	Accountant - Gratuity Acting: Accountant – Payment 1 Accountant (D.S)
1102	Traveling – Foreign	Director General / Additional Director General (as per circulars)	Director (Admin) / Chief Accountant / Assistant Director (HR)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
1201	Stationeries and Office Requisites Up to Rs.100,000 Rs. 100,000 to Rs. 300,000 Rs. 300,000 to Rs. 500,000 Rs. 500,000 to Rs. 5,000,000 Over Rs. 5 Mn	Director (Admin) / Chief Accountant Additional Director General (as per Procurement Guidelines) Director General (as per Procurement Guidelines) Director General Minor Procurement committee Secretary, Department Procurement Committee	Assistant Director (Admin) Director (Admin) / Chief Accountant Director (Admin) / , Chief Accountant Additional Director General Director General	Accountant - Payment 1 Acting: Accountant - Gratuity Accountant - Payment 1 Acting: Accountant - Gratuity Accountant - Payment 1 Acting: Accountant - Gratuity Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1 Accountant - Gratuity Acting: Accountant - Payment 1 Accountant - Gratuity Acting: Accountant - Payment 1 Accountant - Gratuity Acting: Accountant - Payment 1
1202	Fuel Assigned Vehicle	As per Circulars	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

	Special duties of Officers whom Vehicle are assigned	Secretary	Director (Admin) / Chief Accountant	Accountant - Payment -1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Pool Vehicle	Director (Admin) / Chief Accountant	Director (Admin) / Chief Accountant / Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
1203	Diets and Uniforms	Additional Director General (as per circulars)	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

MAINTENANCE EXPENDITURE

1301	Vehicles Up to Rs. 40,000	Director (Admin)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 40,000 to Rs. 100,000	Director (Admin) / Chief Accountant (as per Procurement Guidelines)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 100,000 to Rs. 300,000	Additional Director General (as per Procurement Guidelines)	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 300,000 to Rs. 500,000 (through quotations)	Director General (as per Procurement Guidelines)	Additional Director General/ Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Up to 500,000 (through agents)	Director General (as per Procurement Guidelines)	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Over Rs. 500,000 (through agents)	Secretary (as per Procurement Guidelines)	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

1302	Plant and Machinery Up to Rs. 40,000	Assistant Director (Admin)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 40,000 to Rs. 100,000	Director (Admin) / Chief Accountant (as per Procurement Guidelines)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 100,000 to Rs. 300,000	Additional Director General (as per Procurement Guidelines)	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 300,000 to Rs. 500,000 (through quotations)	Director General (as per Procurement Guidelines)	Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Up to Rs. 500,000 (through agents)	Director General (as per Procurement Guidelines)	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Over Rs. 500,000 (through agents)	Secretary (as per Procurement Guidelines)	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment
1303	Buildings and Structures Up to Rs. 50,000	Assistant Director (Admin)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 50,000 to Rs. 150,000	Director (admin) / Chief Accountant (as per Procurement Guidelines)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 150,000 to Rs. 300,000	Additional Director General (as per Procurement Guidelines)	Director (admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Over Rs. 300,000	Director General (as per Procurement Guidelines)	Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

1304	Software Maintenance Up to Rs. 100,000	Assistant Director (IT) /Assistant Director (Admin) (as per Procurement Guidelines)	Director (Admin) / Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 100,000 to Rs. 300,000	Director (Pensions) (as per Procurement Guidelines)	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 300,000 to Rs. 1,000 000	Additional Director General Minor Procurement Committee	Director (Pensions) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 1 Mn - 5 Mn.	Director General Department Procurement Committee	Additional Director General Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 5. Mn - Rs.10 Mn.	Secretary Department Procurement Committee	Director General / Additional Director General / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
SERVICES					
1401	Transport	Director (Admin) / Chief Accountant	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
1402	Postal and Communication Telephone Assigned to Officers	As per Circulars	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Exchange Telephones	Director General / Additional Director General	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
1403	Electricity & Water	Additional Director General	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
1404	Rents and Local Taxes	Director General / Additional Director General	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

1406	Interest Payment for Leased Vehicles	Additional Director General	Director (Admin) / Chief Accountant	Accountant – Payment Acting Accountant - Gratuity	Accountant - Gratuity Acting Accountant -Payment 1
1409 1405 1407	Other : • Cleaning Service • Security Service • Paper Advertisements • Other Services Up to Rs 300,000 Over Rs. 300,000	Director (Admin) / Chief Accountant Director General As per Procurement Guidelines	Assistant Director (Admin) Additional Director General/ Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1 Accountant - Gratuity Acting: Accountant - Payment 1
TRANSFERS					
1501	Welfare Programmes Fixed Allowance Up to Rs. 750,000	Director General / Additional Director General / Chief Accountant. Director General / Additional Director General	Head of Finance SL Army SL Navy SL Air Force Department Of Police Director General / Additional Director General / Chief Accountant / Director of Pensions / Special Committee of Director (Admin.) Accountant - Refund Accountant - PSPF	Accountant SL Army SL Navy SL Air Force Department Of Police Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant SL Army SL Navy SL Air Force Department Of Police Accountant - Gratuity Acting: Accountant - Payment 1
1506	Property Loan Interest to Public Servants	Director General / Additional Director General (as per Circulars)	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
1508	Other (Pensioners' Day Expenses)	Director General / Additional Director General	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

CAPITAL EXPENDITURE

Object Code	Description Of code	Authorization under F.R.136	Approved under F.R.137	Certification Under F.R. 138	Payment under F.R.139
REHABILITATION & IMPROVEMENT OF CAPITAL ASSESTS					
2001	Buildings and Structures Up to Rs.100,000	Director (Admin)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Up to Rs.500,000	Additional Director General	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 500,000 - Rs. 2 Mn	Additional Director General Minor Procurement Committee	Director (admin) / Additional Director General Chief Accountant	Accountant - Payment 1 acting: Accountant - Gratuity	Accountant - Gratuity acting: Accountant - Payment 1
	Rs. 2 Mn – Rs. 10 Mn	Director General Department Procurement Committee	Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Over 10 Mn	Secretary, Department Procurement Committee	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
2002	Plant, Machinery and Equipment Up to Rs. 100,000	Director (Admin)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Up to Rs. 250,000	Additional Director General	Director (Admin) / Chief Accountant / Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

	Rs. 250,000 to Rs. 500,000 (through quotations)	Additional Director General As per Procurement Guidelines	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 500,000 - 1 Mn (through quotations)	Director General Minor Procurement Committee	Additional Director General / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	1 Mn - 10 Mn (through quotations)	Director General Department Procurement Committee	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Over 10 Mn	Secretary, Department Procurement Committee	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Up to Rs. 500,000 (through agents)	Director General (as per Procurement Guidelines)	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Over Rs.500,000 (Through agents)	Secretary (as per Procurement Guidelines)	Director General / Additional Director General	Accountant - Payment Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
2003	Vehicle Up to Rs. 40,000	Assistant Director (Admin)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 40,000 to Rs. 100,000	Director (Admin) (as per Procurement Guidelines)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 100,000 to Rs. 300,000	Additional Director General (as per Procurement Guidelines)	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 300,000 – 1 Mn (through quotations)	Director General Minor Procurement Committee	Additional Director General / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

	Up to Rs. 500,000 (through agents)	Director General (as per Procurement Guidelines)	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Over Rs.500,000 (through agents)	Secretary (as per Procurement Guidelines)	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

ACQUISITION OF CAPITAL ASSETS

2102	Furniture and Office Equipment				
	Up to Rs. 300,000	Director (Admin) (as per Procurement Guidelines)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 300,000 to Rs. 1 Mn.	Additional Director General Minor Procurement Committee	Director (admin) / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 1 Mn to Rs. 5 Mn.	Director General Department Procurement Committee	Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 5 Mn. to Rs.10 Mn	Secretary Department Procurement Committee	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

2103	Plant Machinery and Equipment Up to Rs.300,000	Director (Admin) As per Procurement Guidelines	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity)	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs.300,000 to Rs. 1 Mn.	Additional Director General Minor Procurement Committee	Director (Admin) / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity)	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 1Mn to Rs. 10 Mn	Director General Department Procurement Committee	Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Over 10 Mn	Secretary Department Procurement Committee	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
2108	Capital payments on Leased vehicles	Additional Director General	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting Accountant - Gratuity	Accountant - Gratuity Acting Accountant - Payment 1
CAPACITY BUILDING					
2401	Staff Training Up to Rs.500,000	Director (Admin)	Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 500,000 to Rs. 1,500,000	Additional Director General	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Over Rs. 1,500,000	Director General	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

OTHER CAPITAL EXPENDITURE					
2507	Research & Development Up to Rs. 200,000	Additional Director General (as per Procurement Guidelines)	Director (Pensions) / Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs.200,000 to Rs.500,000	Director General (as per Procurement Guidelines)	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Procurement	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 500,000 to Rs. 2 Mn.	Director General Minor Procurement Committee	Director General / Additional Director General	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
2509	Other (IT) Up to Rs.100,000	Director (IT) / Assistant Director (IT) / Director (Admin) (as per Procurement Guidelines)	Director (Admin) / Assistant Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 100,000 to Rs. 300,000	Director (Pensions) (as per Procurement Guidelines)	Director (Admin) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 300,000 to Rs. 1,000 000	Additional Director General Minor Procurement Committee	Director (Pensions) / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 1Mn - 5Mn.	Director General Department Procurement Committee	Additional Director General Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
	Rs. 5Mn - Rs. 10Mn.	Secretary Department Procurement Committee	Director General / Additional Director General / Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

Effective date 01/01/2024

Note: When an officer is on leave the officer acting on behalf will be assigned with the delegated financial responsibility collectively and individually.

Delegation of Authority under FR 135 for the year 2024 for Recurrent & Capital Expenditure is approved. All staff Officers are kindly advised to follow the above mentioned Authorization (FR 136) Approval (FR 137) , Certification (FR 138) , Payments (FR 139) and certification limits in this schedule.



A. Jagath D. Dias
Director General of Pensions

A. Jagath D. Dias
Director General
Department of Pensions
Colombo 10

Copies To:

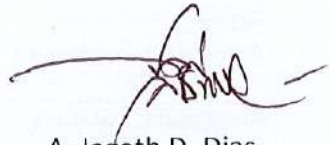
1. Secretary - Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government
2. Auditor General
3. Additional Director General
4. All Directors
5. Chief Accountant
6. Chief Internal Auditor
7. Divisional Secretaries
8. All Staff Officers

ADVANCE TO PUBLIC OFFICERS "B" ACCOUNT					
Object Code	Description of Code	Authorization under F.R.136	Approved under F.R.137	Certification Under F.R. 138	Payment under F.R.139
	Festival Advance	As per Circulars	Relevant Staff Officers	Accountant - Gratuity Acting: Accountant -Monthly Pensions	Accountant - Gratuity Acting: Accountant - Payment 1
	Special Advance	As per Circulars	Relevant Staff Officers	Accountant - Gratuity Acting: Accountant -Monthly Pensions	Accountant - Gratuity Acting: Accountant - Payment 1
	Bicycle Loans	As per Circulars	Relevant Staff Officers	Accountant - Gratuity Acting: Accountant -Monthly Pensions	Accountant - Gratuity Acting: Accountant - Payment 1
	Distress Loan Up to Rs. 250,000	Director General / Additional Director General / Director(Admin)	Director (Admin) / Chief Accountant	Accountant - Gratuity Acting: Accountant -Monthly Pensions	Accountant - Gratuity Acting: Accountant - Payment 1
	Loan to Relieve Indebtedness	Secretary As per Circulars	Director General / Additional Director General	Accountant - Gratuity Acting: Accountant -Monthly Pensions	Accountant - Gratuity Acting: Accountant - Payment 1
	Motor Cycle Loans	Secretary As per Circulars	Director General / Additional Director General	Accountant - Gratuity Acting: Accountant -Monthly Pensions	Accountant - Gratuity Acting: Accountant - Payment 1
	Vehicle Loans	Secretary	Director General / Additional Director General	Accountant - Gratuity Acting: Accountant -Monthly Pensions	Accountant - Gratuity Acting: Accountant - Payment 1
	Property Loans	Secretary	Director General / Additional Director General	Accountant - Gratuity Acting: Accountant -Monthly Pensions	Accountant - Gratuity Acting: Accountant - Payment 1

Effective date 01/01/2024

Note: When an officer is on leave the officer acting on behalf will be assigned with the delegated financial responsibility collectively and individually.

- Delegation of Authority under FR 135 for the year 2024 for Recurrent & Capital Expenditure is approved. All staff Officers are kindly advised to follow the above mentioned Authorization (FR 136) Approval (FR 137) and certification (FR 138), Payments (FR 139) and certification limits in this schedule.



A. Jagath D. Dias
Director General of Pensions

A. Jagath D. Dias
Director General
Department of Pensions
Colombo 10

Copies To:

1. Secretary - Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government
2. Auditor General
3. Additional Director General
4. All Directors
5. Chief Accountant
6. Chief Internal Auditor
7. Divisional Secretaries
8. All Staff Officers

RETIREMENTS BENEFITS

Object Code	Description Of code	Authorization under F.R.136	Approved under F.R.137	Certification Under F.R. 138	Payment under F.R.139
1-1502	Monthly Pensions - Civil & Forces	Director General / Additional Director General As per Pensions Minutes	Director General / Additional Director General/ Chief Accountant. Director of pension Assistant Director (Foreign) Div. Secretary /Assistant DS	Chief Accountant Accountant - Monthly Pensions Accountant Payment - 1 Accountant Payment -11 Div. Secretariat Accountant	Chief Accountant Accountant - Payment 1 Accountant - Monthly Pensions Acting: Accountant - Gratuity
	Monthly Pension Arrears & Source Document from DS & Div. Sec. - for all reasons Up to Rs.750,000	Director General / Additional Director General As per Pension Minutes	Director of Pensions / Director (W & op) /Deputy Directors (Centralization/, Decentralization) Assistant Directors (W&OP, Forces , Foreign) Div. Secretary /Assistant DS	Accountant - Payment 1 (online) Acting: Accountant -Monthly Pensions (on line)	Accountant -Monthly Pensions Acting: Accountant - Gratuity
	All above certified arrears by the Arrears Unit Forwarded for approval according to the following limits				
	Civil Up to Rs. 750,000 - Rs. 1,500,000	Director General / Additional Director General As per Pension Minutes	Special Committee of Director (Pensions) Assistant Director (Admin) Accountant (Payment) Div. Secretary /Assistant DS	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant -Monthly Pensions Acting: Accountant - Gratuity
Forces Up to Rs. 750,000 Rs. 1,500,000	Director General / Additional Director General As per Pension Minutes	Special Committee of Director (Admin.) Accountant (PSPF) Accountant (Refund) Div. Secretary /Assistant DS	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant -Monthly Pensions Acting: Accountant - Gratuity Accountant -Monthly	

Over Rs. 1,500,000		Special Committee (DG,CA,CIA) Div. Secretary /Assistant DS	Accountant - Payment 1 Acting: Accountant - Gratuity	Pensions Acting: Accountant - Gratuity
First Pension (New) Centralization & Decentralization Over Rs. 1,500,000	Director General / Additional Director General As per Pension Minutes	Special Committee of Deputy Director (Decentralization/ Centralization) Accountant (Supply)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant -Monthly Pensions Acting: Accountant - Gratuity
W & OP - new addition Up to Rs. 750,000	As per W & OP Ordinance	Director (Pensions) Director (W&OP) Assistant Director (W&OP) Div. Secretary / Assistant DS	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant -Monthly Pensions Acting: Accountant - Gratuity
Rs.750,000 - Rs. 1,500,000		Special Committee of Director (W & OP) Assistant Director (Foreign) Accountant (Supply) Div. Secretary /Assistant DS Div. Secretary /Assistant DS	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant -Monthly Pensions Acting: Accountant - Gratuity
Over Rs. 1,500,000		Special Committee (DG,CA,CIA) Div. Secretary /Assistant DS	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant -Monthly Pensions Acting: Accountant - Gratuity
Foreign New addition Arrears Revision Up to Rs. 750,000	As per Pension Minutes	Assistant Director (Foreign) Div. Secretary /Assistant DS	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant -Monthly Pensions Acting: Accountant - Gratuity
Up to Rs.750,000 to Rs. 1,500,000		Special Committee Accountant - Payment Deputy Director (policy) Assistant Director (Foreign) Div. Secretary /Assistant DS	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant -Monthly Pensions Acting: Accountant - Gratuity

	Over Rs. 1,500,000		Special Committee (DG,CA,CIA) Div. Secretary /Assistant DS	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Monthly Pensions Acting: Accountant - Gratuity
4-1502	Once & For All Payments	Director General / Additional Director General As per Pension Minutes	Additional Director General Director of Pensions / Chief Accountant /Director of W&OP /Deputy Directors (Centralization/ Decentralization) Assistant Directors(W&OP) / Forces)	Accountant - Gratuity Acting: Accountant - Payment 1	Accountant - Payment 1 Acting: Accountant - Gratuity
	Death Gratuity	As per Pension Circulars	Director of Pensions(W&OP) /Chief Accountant / Assistant Director (W&OP) Chief Accountant	Accountant - Gratuity Acting: Accountant - Payment 1	Accountant - Payment 1 Acting: Accountant - Gratuity
	Gratuity Refund	As per Pension Circulars		Accountant - Gratuity Acting: Accountant - Payment 1	Accountant - Payment 1 Acting: Accountant - Gratuity
2-1502	W&OP Contribution Refund Up to Rs. 100,000	Director General / Additional Director General (as per W&OP Ordinance /Act & Circulars)	Accountant - Payment 1	Finance Assistant / Chief Clerk	Accountant - W&OP Refund Acting: Accountant - Over Payment Recovery
	Above Rs. 100,000	Director General / Additional Director General (as per W&OP Ordinance /Act & Circulars)	Accountant - Payment 1	Accountant (W&OP) Acting: Accountant (procurement)	Accountant - W&OP Refund Acting: Accountant - Over Payment Recovery

PENSIONS TO WIDOWS, WIDOWERS AND ORPHANS OF PUBLIC OFFICERS

2-1502	Widows, Widowers and Orphans Pensioners (Civil, Armed Force & Local Government) W&OP (Arrears) Up to – Rs. 750,000	Director General / Additional Director General	Director (W&OP) Div. Secretary /Assistant DS	Div. Secretariat Accountant Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Monthly Pensions Acting: Accountant - Gratuity
	Rs. 750,000 – Rs. 1,500,000	As per W&OP Ordinance / Act & Circulars	Director (W&OP) Ass. Director (Foreign) Accountant (Supply) Div. Secretary /Assistant DS	Div. Secretariat Accountant Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Monthly Pensions Acting: Accountant - Gratuity
	Over – Rs. 1,500,000	Director General / Additional Director General As per W&OP Ordinance/ Act & Circulars	Special Committee (DG,CA,CIA)	Accountant - Payment 1 Acting: Accountant - Gratuit	Accountant - Monthly Pensions Acting: Accountant - Gratuity
	Recovery of Excess pension payments (fixing Installments) Up to Rs. 1,000,000	Director General	Assistant Director	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
			Assistant Director	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant –Payment 1
			Director (Admin)	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1
			Additional Director General/ Chief Accountant	Accountant - Payment 1 Acting: Accountant - Gratuity	Accountant - Gratuity Acting: Accountant - Payment 1

	Recovery of Excess pension payments (fixing Installments) Up to Rs. 1,000,000	Director General			
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Effective date 01/01/2024

Note: When an officer is on leave the officer acting on behalf will be assigned with the delegated financial responsibility collectively and individually.

Delegation of Authority under FR 135 for the year 2024 for Recurrent & Capital Expenditure is approved. All staff Officers are kindly advised to follow the above mentioned Authorization (FR 136) Approval (FR 137) and certification (FR 138), Payments (FR 139) and certification limits in this schedule.



A. Jagath D. Dias
Director General of Pensions

A. Jagath D. Dias
Director General
Department of Pensions
Colombo 10

Copies To:

1. Secretary - Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government
2. Auditor General
3. Additional Director General
4. All Directors
5. Chief Accountant
6. Chief Internal Auditor
7. Divisional Secretaries
8. All Staff Officers