

Pension Circular No 01/2015 (Revision)

My No: P/ Circular/ 2015
Department of Pensions,
Maligawaththa,
Colombo 10.
2015.10.

Secretaries of all Ministries
Provincial Chief Secretaries
Heads of Local Government Institutions/Heads of Departments
District Secretaries/Commanders of Three Armed Forces
Divisional Secretaries

Refunding of the contributions made to Widows' and Orphans' fund

In addition to the Pension Circular No 01/2015 dated 10.02.2015 issued by me.

01. Action should be taken in the following manner for refunding of the contribution under section 01 and 02 of the Circular No 01/2015 mentioned above.

1.1 Refunding of contributions of Widows' /Widowers' and Orphans' fund and awarding of monthly pension to the contributors, who terminate their service with pension, should be made when the application for gratuity (PD 03) is submitted.

1.2 For the purpose, the "Part IV" include in application PD 03 as a revision should be perfected and submitted through relevant institution. Payments for such applications will be made directly to the respective officers by the Department of Pension. This system has come in to effect from 01st November 2015.

1.3 Since the application for refunding of contributions is submitted before the retirement of the officer, it is required to confirm that the contributions to Widows' and Orphans' fund are duly recovered up to the date of retirement. Accordingly relevant contribution should be submitted calculating the same up to the date of retirement.

It is hereby extended gratitude for making arrangements for male/female officers retired from public service to obtain their service benefits at the end of the service without delay.

S.S.Hettiarachchi

Director General of Pensions

Copies: 1. Secretary to H.E. the President

2. Secretary of Hon Prime Minister

3. Secretary, Ministry of Public Administration, Provincial Councils, Local Government and Democratic Governance

4. Secretary, Ministry of Finance

5. Auditor General- for Necessary action