

Pension Circular No: 03/2015 (Revision V)

My No: Pen/Circular/2021

Department of Pensions,

Maligawaththa,

Colombo 10.

29.01.2021

To Secretaries of all Ministries,
Chief Secretaries of Provincial Councils,
Secretaries of State Ministries,
Head of Departments/Commanders of Three Armed Forces,
District Secretaries,
Divisional Secretaries,
Heads of Local Government Institutions

Provision of Pension Benefits on the date of Retirement

(Online Submission of Pension Applications)

With reference to the above subject, you are kindly informed that the section 4 of the Pension Circular No 03/2015 (Revision IV) dated 30.11.2020 is hereby cancelled.

02. According to the section 3 of the above mentioned circular, from 01.02.2021 all the pension applications should be scanned and submitted online only.

03. Action should be taken to prepare a pension file as before and send it to the Divisional Secretary within a period of three (3) months.

04. Your cooperation in submitting the pension applications in a correct manner by adhering to the instructions to avoid delays of pension payments is highly appreciated.

Sgd.

A.Jagath D. Dias

Director General of Pensions

Copies-

- | | |
|---|-------------------|
| 1. Secretary to H. E. the President | -For information |
| 2. Secretary to Hon. Prime Minister | -For information |
| 3. Secretary to the Cabinet of Ministers | -For information |
| 4. Secretary, Ministry of Public Services, Provincial Councils and Local Government | - For information |
| 5. Secretary, Ministry of Finance | - For information |
| 6. Auditor General | - For information |