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எனது இல. }  
My No. } .....

ඔබේ අංකය }  
உமது இல. }  
Your No. } .....

දිනය } 2025.10.16  
திகதி }  
Date } .....

All District Secretaries  
All Divisional Secretaries

**Issuance of Railway Warrants Temporarily through Offline Method**

Due to a technical error in the Lanka Government Cloud service, the Pension Management Data System has been temporarily disabled, therefore, it is not possible to issue Railway warrants through the online method at present. Until the data system is restored, the issuance of free Railway warrants to pensioners should be carried out only in cases where it is absolutely necessary.

- The Railway warrants should be issued using the form issued by the Sri Lanka Railways Department and currently available in your office. The Department Code Number on the form should be 4440/3, and the relevant expenditure head should be 253-1-2-5-1502. (In cases where the code number, expenditure head and pensioner number are not printed on the form, such information should be recorded.)
- Accordingly, only one set of warrants should be issued for single and return trips.
- When issuing this set of warrants, a confirmation should be obtained from the pensioner that 03 sets of warrants have not been obtained so far in the year 2025.
- The issuance of warrants as above can be done only for emergency and essential travel within the period up to 2025.10.22, and a record containing information about the warrants issued should be maintained.

**Sig:**

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