Ministry of Public Administration, Provincial Councils, Local Government and Democratic Rule (PAPCLGDR)

Department/ Agency: **Department Of Pensions**

Annex G

BASIC INFORMATION ABOUT SPACE, STAFF, VEHICLES, FURNITUE AND EQUIPMENTS

UNWANTED AND WANTED AFTER NEW SETUPS AND MINISTERIAL ARRANGMENTS

Please use this template to furnish your information as soon as your earliest possible

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Designation : Director General of Pensions							
Conta	cts;						
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A.1	DETAILS OF SPACE UNWANTED AFTER NEW SETUP						
	Category of space unwanted (Building, Parking space etc.)	Extent (Sq. Ft) and location	Rent paid (if applicable)				
	NOT RELEVANT						

A.2	DETAILS OF SPACE WANTED AFTER NEW SETUP			
	Category of space wanted	extent (Sq ft) and preferred location	Purpose of request	
	- FUAN			
	NOT RELEVAN	•		
<u>B.1 IN</u>	FORMATION ABOUT STAFF ADDITIONAL	 Y AVAILABLE (UNWANTED	AFTER NEW SETUP	
	Staff category (PI List)	Number of officers	Authority service belongs to	
	Ex. SLAS (special grade)		DG Com Ser	
	SLAS (Class 1)			
	SLAS 111 etc			
	ANT			
	NOT RELEVANT			
B.2	INFORMATION ABOUT ADDITIONAL STAFF WANTED AFTER NEW SETUP			
	Staff category	Number of staff	Service belongs to	
	SLAS (Class 1)	01	SLAS	
	Accountant	01	SLAcc.S	
	Management Assistants (Supra)	05	Management service	
	Management Assistant	10	Management service	
C.1	DETAILS ABOUT UNWANTED VEHICLES AFTER NEW SETUP			
	Name of the vehicle	Registered number	Used by whom	
	NOT RELEVANT			
	NO INC.	•	•	

	NOT RELE	VANT		
	Category of office equipment	Number of units	Owned by whom?	
E.1	DETAILS OF OFFICE EQUIPM	<u> </u>	 	
	NOI NEE			
	NOT RELEVANT			
	Category of Furniture wanted	Number of units	Purpose?	
D.2	DETAILS OF FURNITURE ADDITIONALY WANTED AFTER NEW SETUP			
	Morris			
	NOT REL	EVANT		
	Category of Furniture	Number of units	Used by whom?	
D.1	DETAILS ABOUT FURNITURE UNWANTED AFTER NEW SETUP			
	NOT RELEVANT			
	Vehicle category needed	Number of vehicles	Purpose of request	
C.2	DETAILS ABOUT ADDITIONAL VEHICLES NEEDED AFTER NEW SETUP			

DETAILS OF OFFICE EQUIPMENTS WANTED AF E.2 others)			EW SETUP (Computers and	
	Category of office equipment wanted	Number of units	Purpose wanted	
	EVANT			
	NOT RELE	Mr.		

Date prepared / assessed

Prepared by; Name / Designation

R M A I Rathnayake Assistant Director

Approved by Name / Designation

S S Hettiarachchi Director General Department of Pensions