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எனது இல. } Pension Instruction Letters  
My No. } No.: 12/2020

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உமது இல. }  
Your No. } .....

දිනය  
திகதி } 21.12.2020  
Date }

Heads of Diplomatic Missions of Sri Lanka,  
District Secretaries,  
Divisional Secretaries.

**Issuance of the life certificate of pensioners of Sri Lanka for year 2021 , who  
are staying abroad for more than two years**

Your kind attention is hereby drawn to the sections from 21 to 32 of Pension Circular No. 01/2018 dated 20.06.2018.

02. Issuance of the life certificate for year 2021 as per section 21 of the aforesaid circular takes place during the period from 01.12.2020 to 31.03.2021. Therefore the payment of the pension of the pensioners, who have not provided life certificate by 31.03.2020, will be suspended from May of year 2021 as per provisions in section 29 of the aforesaid circular.

03. The specimen of the life certificate is available under 'Foreign Pension' of the website of the Department i.e. [www.pensions.gov.lk](http://www.pensions.gov.lk) and accordingly the pensioner should download and perfect it in accordance with the provisions of the aforesaid circular.

04. Further it is kindly requested to certify the life certificates, as per section 27 of Pension Circular No 01/2018, and then to scan and send the same to the email address [foreignlc@pensions.gov.lk](mailto:foreignlc@pensions.gov.lk) through the official email address along with a scanned copy of the valid passport of the pensioner.

05. The life certificates of the pensioners gone abroad for a period of less than two years, whose pension files are maintained at Divisional Secretariats, should be sent to the respective Divisional Secretary after certifying them by Diplomatic Mission. The officers at Divisional Secretariat should update these particulars in the data base.

06. Your collaboration extended even under existing pandemic for the management of expenses born for the payment of pension is highly appreciated.

**A. Jagath D. Dias**  
**Director General of Pensions.**

- Copies - 01. Secretary- Ministry of Public Services, Provincial Councils and Local Government  
02. Secretary – Ministry of Foreign Affairs  
03. Secretary – Ministry of Finance  
04. Auditor General